

# IN CASE OF AN ACCIDENT

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## IN CASE OF AN ACCIDENT

Automobile accidents can happen to anyone at anytime. If you are involved in an accident, it is important to follow the steps listed below:

### 1 STAY CALM

Call 911 to report the accident and request an ambulance for anyone who is injured, and don't admit fault or discuss the accident with anyone, except the police.

### 2 EXCHANGE INFORMATION

Exchange only your driver's license, registration and motor vehicle insurance card. Give your name, address, license plate number, and name of your insurance company to the other party, and get the same information from them.

### 3 IDENTIFY ANY WITNESSES

Get the names, addresses and phone numbers of any people who saw the accident.

### 4 DIAGRAM THE ACCIDENT

Note the date, time, and location of the accident, and use the space on the reverse side to draw a diagram. Note the make and year of the other vehicle, as well as the damage to it. If possible, take photographs.

### 5 REPORT THE ACCIDENT

Report the accident to your insurance company immediately, and if death or injury are involved, report it to the police.

Date, Time & Location of Accident: \_\_\_\_\_  
\_\_\_\_\_

Other Driver's Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Insurance Co. \_\_\_\_\_

Driver's License# \_\_\_\_\_ License Plate# \_\_\_\_\_

Witnesses: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Diagram of Accident

Caroselli Beachler & Coleman, LLC  
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